

Village of Castalia

Meeting Minutes

March 25, 2025

The Village of Castalia Council met in Regular Session on March 25, 2025 at 7:00 p.m. at the Village of Castalia Hall located at 126 Main Street, Castalia, Ohio. The meeting was called to order by Mayor Jim Johnson with the following in attendance: Barb Weyer, Si Nicholson, Georgia Artrip, Cindy Crawford, Jake Smith, and Fiscal Officer Kathy Niehm.

Mrs. Weyer made a Motion to Approve the 3/11/2025 Regular Session Minutes. Mr. Nicholson seconded the motion. Roll Call: Mr. Smith, abstain; Mrs. Weyer, yes; Mr. Nicholson, yes; Mrs. Crawford, yes; Mrs. Artrip, yes. Motion carried.

Mrs. Artrip made a Motion to Approve the Finance Report, dated 3/23/2025. Mr. Nicholson seconded the motion. Roll Call: Yeas, unanimous. Motion carried.

Mr. Smith made a Motion to Approve the Pay Warrants, dated 3/23/2025. Mrs. Artrip seconded the motion. Roll Call: Yeas, unanimous. Motion carried.

Mr. Smith made a Motion to Accept the Receipts, dated 3/10/2025-3/21/2025. Mrs. Crawford seconded the motion. Roll Call: Yeas, unanimous. Motion carried.

Zoning Inspector Tom Johnson stated he sent letters of violation to residents at: 506 N. Washington, 406 N. Washington, 604 Main, and 711 Main. Mr. Johnson stated he placed 2 called to the Erie Regional Planning office and he has not heard back.

There was no word from legal counsel regarding paying Zoning Board members.

Mayor Johnson stated he will contact ODOT with the dates of the Cold Creek Celebration in July.

There was a discussion regarding Firelands IT Contract for the Village. The plan would include email addresses for Council Members and tech support for the Village. The agreement would be for 2 years.

Mr. Smith Made a Motion to Approve an Agreement with Firelands IT for \$778.00 Per year. Mr. Nicholson seconded the motion. Roll Call: Yeas, Unanimous.

Mayor Johnson stated he is waiting for legal counsel regarding vacation rentals in the Village. Mr. Tom Johnson stated he will reach again to Bayview to see how they handle vacation rentals.

Estimates were received from Damschroder Roofing and Tusing Builders for a new roof on Village Hall located at 126 Main St. Damschroder estimate was \$39,668.77 and would require a 60% down payment. Tusing estimate was \$44,725.00. **Mrs. Artrip Made a Motion to Accept the Estimate for a New Roof from Damschroder Roofing for \$39,667.77 with a 60% down Payment of \$23,801.26. Mrs. Crawford seconded the motion. Roll Call: Mrs. Artrip, yes; Mrs. Crawford, yes; Mrs. Weyer, yes; Mr. Nicholson, yes; Mr. Smith, yes. Motion carried.** Ms. Niehm stated she would write the down payment check and would need a W-9 form from Damschroder Roofing in order to release the check. Mrs. Weyer stated she would contact them and make sure they submitted the form.

Mrs. Weyer stated she spoke with the Erie County Auditor's office and first half real estate tax payments would be issued next week.

Mayor Johnson stated he is waiting for 7L to submit an estimate for the intersection of Lucas Street. Mayor Johnson asked Ms. Niehm if she had received an invoice for the Village's salt. Ms. Niehm stated she had not received an invoice. Mayor Johnson will ask Bob Biglin if he received the invoice.

Mrs. Weyer stated she will go to the Blue-Ribbon Committee meeting that is in the future. Mrs. Weyer did state she attended the Erie County Health Department meeting. Mrs. Weyer stated the Erie County Health Department will partner with the Cleveland Clinic for geriatric screenings. Mrs. Weyer stated she is working on the Spring newsletter and it will include information on the following: Gysan's schedule for pickup, road update, and information on the Village roof. Mrs. Weyer also stated she attended the Margaretta Township and there was a discussion on life packs as the two the Township currently have are outdated. The price for a new life pack is \$55,000. Mrs. Weyer stated she will attend the next Township Meeting Thursday evening.


There was a discussion on upcoming levies and it was discussed to have legal counsel to submit the paperwork for it.

There was a discussion on the Cold Creek Celebration for 2025. The dates will be July 18th to July 20th. A check was given to Council for the permit fee. **Mr. Smith made a Motion to Accept the \$300.00 Check from the Cold Creek Celebration for the Application for Event Permit to be Held July 18, 2025 to July 20, 2025. Mr. Nicholson seconded the motion. Roll Call: Yeas, unanimous.** Ms. Niehm will deposit the check in the bank.

Mrs. Crawford stated there will be a Zoom meeting with ODOT regarding the ODOT study in April.

Mayor Johnson will contact Bob Biglin regarding grass on the road.

With no further business to come before the Council; Mr. Nicholson made a Motion to Adjourn. Mrs. Weyer seconded the motion. Roll Call: Yeas, unanimous. Motion carried. The meeting was adjourned at 8:10 P.M.



James Johnson

Mayor



Kathy Niehm

Fiscal Officer