

**Village Of Castalia
September 22, 2026
Meeting Minutes**

The Village of Castalia Council met in Regular Session on September 22, 2026, at 7:00 p.m. at the Village of Castalia Hall located at 126 Main Street, Castalia, Ohio. The meeting was called to order by Mayor Jim Johnson with the following in attendance: Jake Smith, Georgia Artrip, Si Nicholson, Tracy Potts, Barb Weyer, Financial Consultant Diane Schaefer,

Mr. Nicholson moved to excuse Mrs. Crawford from the meeting. Mrs. Artrip seconded the motion. Motion carried.

Mrs. Artrip moved to approve the September 8, 2026 Minutes. Mr. Nicholson seconded the motion. Mr. Smith abstained. Motion carried.

Mr. Smith moved to approve the Finance Reports dated September 18, 2026. Mrs. Artrip seconded the motion. All were in favor. Motion carried.

Mr. Smith moved to approve the Warrants dated September 4th – September 18, 2026. Mrs. Weyer seconded the motion. All were in favor. Motion carried.

Mr. Smith moved to approve the Receipts dated September 4 – September 18, 2026. Mrs. Weyer seconded the motion. All were in favor. Motion carried.

OLD BUSINESS

Road Superintendent Bob Biglin spoke to Matt Rogers on the Emergency OPWC Grant for catch basin repair. There is a two-page application that is submitted for the Grant. There is no guarantee the Village will receive the Emergency Grant. Mayor Johnson stated Erie County is giving us an additional \$15,000, for a total of \$20,000 via the EPIC Grant but we would need to match that amount with Village Funds. If the Village receives \$10,000 by the OPWC Emergency Grant, the Village may only need an additional \$10,000 to match the EPIC Grant funds. Mayor Johnson will verify it with Erie County.

Mayor Johnson inquired about the four (4) rails being done for downtown sidewalk steps. Mr. Biglin stated that they will be completed.

Mayor Johnson asked Mr. Biglin if he had spoken to ODOT about the bases for the flashing school signs. Mr. Biglin has spoken to Troy Overmeyer from Mosher who wants to get going on the foundations. Mr. Biglin is going to find out if any permits are required from the State because they are being installed on a State Road.

Mayor Johnson will speak to Erie County to verify the EPIC Grant will not be affected by the Village application for the OPWC Emergency Grant. If there is no conflict the Village will submit the application to OPWC. **Mrs. Artrip moved to approve filing for OPWC Emergency Grant for the storm sewer at Depot Street and accept if awarded. Mr. Nicholson seconded**

the Motion. Roll call: Mrs. Weyer, Aye; Mrs. Artrip, Aye; Mr. Smith, Aye; Mr. Nicholson, Aye. Motion carried.

Road speed sign is not working. Mr. Biglin thinks a solar panel is not working. He will check it out and let Council or Mayor know.

Mr. Biglin asked about the status of Erie Blacktop for the resurfacing of E. Lucas Street. Mayor Johnson stated he signed the proposal with the caveat the total does not exceed \$79,500. He sent the signed proposal on 09/22/2026. Erie Blacktop plans for mid-October to complete the resurfacing.

Mr. Biglin will speak to Erie to see if they can move up the date to resurface to ensure Erie County can stripe the road. Mrs. Weyer expressed concern about repairs needing to be done. Mr. Biglin stated he will be in the area when Lucas St will be milled and resurfaced.

Mayor Johnson inquired if the 25 MPH speed limit signs are all up. Mrs. Weyer verified they've all been up. The Erie County Sheriff has a copy of the ordinance for the 25 Speed Limit.

Zoning Inspector Tom Johnson was absent. Mrs. Artrip moved to excuse Mr. Johnson. Mr. Nicholson seconded the motion. Motion carried. Mrs. Weyer stated that she had spoken to Mr. Johnson this morning. He mentioned a spider problem within the Village office. Mr. Nicholson moved to allow Mow'in More (Mr. Johnsons company) to treat the interior and exterior of the building for spiders. Mrs. Weyer seconded the motion. All were in favor. Motion carried.

Mayor Johnson stated the need to amend the Agenda to reflect Executive Session with no business to follow.

Fiscal Consultant Schaefer explained she has spent time training new Fiscal Officer, Tracy Pott. She is picking up quickly and has learned a lot of information and is working on training in the UAN software. There will be additional training until she leaves for Mexico in several weeks.

Fiscal Officer Potts informed Council a five-year Depository Contract with Civista Bank was signed and submitted to the bank. She has updated access to UAN and E-Services. The Public Notice for Planning Committee Meeting has been placed with Sandusky Register and the Village website. We submitted information for an Amended Certificate. This included the \$25,000 transfer for the General Fund for the E. Lucas Street Project. It also included the EPIC Grand original funds as well as recent increase awarded, so if it does get started this year the funding will already be in place. She also submitted information to the Prosecutor's office for the damage to the baseball diamond on Cement Street.

Fiscal Consultant Schaefer noted the insurance claim for the traffic light damage was submitted to PEP. She spoke with the Claims representative and was told the Village has a \$5,000 deductible, but he believes the deductible is under a separate portion of the policy for property damage, which states the deductible is \$500. PEP will make the determination on which area the damage falls under.

ROUNDTABLE

Isaac will be doing the yard waste pickup beginning on October 5th. This will happen on the first and third Monday in October and every Monday, with the exception of the last Monday in November. Information is on the Village website and will appear in the Newsletter. Mrs. Weyer asked Mayor Johnson to speak with Isaac about the yard waste bags that had been sitting out since spring. These bags have probably deteriorated at this point and need to be picked up with care.

Mayor Johnson updated Council on the Safety Project at Main St. and Washington St. ODOT is ok with DGL and have sent them the necessary forms for invoicing.

Mrs. Weyer thanked Mayor Johnson for the work he did to receive the extra funds from the EPIC Grant. She also thanked Mr. Biglin and Kelly for their help with OPWC Grant submitted. We won't know for a while if we are chosen to receive the Grant. Mayor Johnson noted he is on the Committee that goes out and looks at the sites being considered.

Mrs. Weyer notified Claire to post on the Village website Trick or Treating is the last Saturday of the month, October 25th, from 3PM – 5PM.

Mrs. Weyer informed Council that the phone system has been reviewed and recommends cancelling the 5161 phone number. The Fiscal Officer is using the 5644 phone number and can review and forward messages to other offices as needed. Mrs. Weyer will verify with Tom the 5161 number is not needed and will be deleted if not needed. Once completed she will send the information to Claire to update the website, which currently only states email address contact information.

Mrs. Weyer updated the website for the Fiscal Officer email as fiscalofficer@villageofcastlia.com and it is being used.

Mrs. Weyer noted the new school is having a tour. The address of the school is being stated as 305 W. Lucas St. now that school is near completion.

Mr. Nicholson informed Council that the stream is looking better and the watercress is being reduced.

Mr. Biglin informed Council they have Truck Route signs being placed at the Lucas Street light intersection to have an arrow to go down Lowell St. and one coming off W. Lucas before E. Lucas Street to go straight. He plans to install next week.

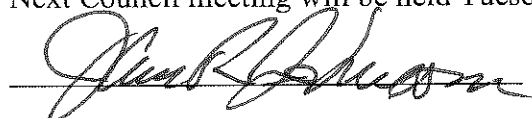
Mr. Tim Sessler informed Council he spoke to Brian Bayer and he put No Trespassing signs up at the end of Depot St. and put up chains to discourage the public from using it. David Myers asked if Council had an update on the sale of the park. Mayor Johnson stated it has not been discussed by council recently.

At 7:50 pm Mr. Nicholson moved to go into Executive Session per ORC 121.22(G)(1) for the purpose of negotiations with no business to follow. Mrs. Artrip seconded the motion. Roll call: Mrs. Weyer, aye; Mrs. Artrip, aye; Mr. Smith, aye; and Mr. Nicholson, aye. Motion carried.

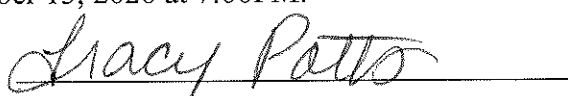
At 8:25 pm Mr. Nicholson moved to return to Regular Session. Mrs. Artrip seconded the motion. Roll call: Mrs. Weyer, aye; Mrs. Artrip, aye; Mr. Smith, aye; and Mr. Nicholson, aye. Motion carried.

Motion to adjourn made by Mr. Nicholson. Mrs. Artrip seconded the Motion. Motion carried.

Next Council meeting will be held Tuesday, October 13, 2026 at 7:00PM.



James Johnson, Mayor



Tracy Potts, Fiscal Officer