

**Village Of Castalia
September 23, 2025
Meeting Minutes**

The Village of Castalia Council met in Regular Session on September 23, 2025 at 7:00 p.m. at the Village of Castalia Hall located at 126 Main Street, Castalia, Ohio. The meeting was called to order by Mayor Jim Johnson with the following in attendance: Barb Weyer, Jake Smith, Georgia Artrip, Si Nicholson, Fiscal Consultant Diane Schaefer, and Fiscal Officer Kathy Niehm. Mrs. Crawford was absent.

Mr. Nicholson made a Motion to Approve Mrs. Crawford as absent. Mrs. Artrip seconded the motion. Roll Call: Yeas, unanimous. Motion carried.

Mr. Smith Made a Motion to Approve the Work Session Minutes Dated 9/9/2025. Mrs. Weyer seconded the motion. Roll Call: Yes, unanimous. Motion carried.

Mr. Smith Made a Motion to Approve the Regular Session Minutes Dated 9/9/2025. Mrs. Weyer seconded the motion. Roll Call: Yeas, unanimous. Motion carried.

Mrs. Artrip Made a Motion to Approve the 8/26/2025 Minutes. Mr. Nicholson seconded the motion. Roll Call: Yeas, unanimous. Motion carried.

Mrs. Artrip Made a Motion to Approve the Finance Report Dated 9/21/2025. Mr. Nicholson seconded the motion. Roll Call: Yeas, unanimous. Motion carried.

Mrs. Artrip Made a Motion to Approve the Warrants Dated 9/21/2025. Mr. Smith seconded the motion. Roll Call: Yeas, unanimous. Motion carried.

Mrs. Weyer Made a Motion to Accept the Receipts Dated 9/18/2025-9/21/2025. Mr. Smith seconded the motion. Roll Call: Yeas, unanimous. Motion carried.

Zoning Inspector Tom, Johnson stated the fire inspection was completed and several safety lights need to be updated. **Mr. Smith Made a Motion to Get a Quote from Fresch Electric not to Exceed \$1,750.00 for the repair/installation of Safety Lighting in Village Hall. Mrs. Artrip seconded the motion. Roll Call: Yeas, unanimous. Motion carried.**

Tom Johnson also noted that the back door lock/latch to the Village Hall was broken. Mr. Johnson stated a keyless entry is recommended as a new lock and multiple keys will be expensive. **Mrs. Weyer Made a Motion to Approve the Purchase of a Keyless Entry System where Council members and employees will have a punch code to enter the building from the back door for the Amount Not to Exceed \$200.00. Mrs. Artrip seconded the motion. Roll Call: Yeas, unanimous. Motion carried.**

Mr. Tom Johnson stated he will be on vacation from 10/20/2025-11/1/2025. Mr. Johnson also asked for the Village newsletter if there could be a sign hung up in Village Hall for residents to sign up when they come in to vote.

There was a discussion on 711 Main Street.

Mr. Bob Biglin stated Darr will come out on Monday to scope the Depot Street basins. **Mr. Smith Made a Motion to Approve Work to be completed by Darr for Depot Street Storm Sewers Not to Exceed \$5,000. Mrs. Weyer seconded the motion. Roll Call: Mr. Smith, yes; Mrs. Weyer, yes; Mrs. Artrip, yes; Mr. Nicholson, yes. Motion carried.**

Mr. Biglin stated the Township has received an ODOT Sign Grant and this will include the signs for the Village.

There was a discussion on McCreery Court and the discussion was tabled for more information.

Mrs. Diane Schaefer stated she will be on vacation and out of the country from 10/26/2025-4/21/2025. She will be available by email, text and for the Village Council Meetings by Facebook Live.

Mrs. Weyer Made a Motion to Approve of the Disposal of Used Equipment (2 printers, office chair, old TV, water dispenser, and other misc. items). Mr. Nicholson seconded the motion. Roll Call: Unanimous. Motion carried.

Mrs. Artrip Made a Motion Resolution #2025-6 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor. Mr. Nicholson seconded the motion. Roll Call: Mrs. Artrip, yes; Mr. Nicholson, yes; Mrs. Weyer, yes; Mr. Smith, yes. Motion carried.

Mrs. Weyer Made a Motion to Establish a Credit Card Policy. Mrs. Artrip seconded the motion. Roll Call: Yeas, unanimous. Motion carried.

Mrs. Weyer Made a Motion to Establish a Limit of \$5,000 for Blanket Certificates. Mrs. Artrip seconded the motion. Roll Call: Yeas, unanimous. Motion carried.

Mrs. Weyer Made a Motion to Authorize the Fiscal Officer to Pay Invoices Electronically Whenever Possible. Mr. Smith seconded the motion. Roll Call: Yeas, unanimous. Motion carried.

There was a discussion on ordinances are needed for the increase in pay for the Mayor and Zoning Inspector for next year.

There was a discussion on Resolutions #2022-15 and #2022-16 regarding noise ordinances as the ordinances need updating.

There was a discussion on Homestead Exemption. Mrs. Weyer stated she has not heard back from Firelands IT. Mrs. Weyer also stated she will contact the representative from Palmer Energy as the electric aggregate is ending.

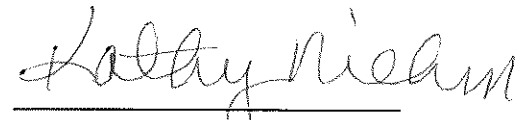
There will be a meeting of the Erie County Mitigation Plan on 10/15/2025 at 2:00 p.m. at the County office.

Mrs. Weyer Made a Motion to Approve Repairing of the Boiler Valves Due to a Leak and not to Exceed \$500.00 with H&H Plumbing. Mr. Nicholson seconded the motion. Roll Call: Mrs. Weyer, yes; Mr. Nicholson, yes; Mr. Smith, yes; Mrs. Artrip, yes. Motion carried.

Fiscal Officer Kathy Niehm stated she will be out of the State from 9/24/2025-10/7/2025 on vacation and will not have access to email of cellphone.

With no further business, Mr. Nicholson Made a Motion to Adjourn. Mrs. Weyer seconded the motion. Roll Call: Yeas, unanimous. The meeting was adjourned at 8:56 p.m.


James Johnson, Mayor


Kathy Niehm, Fiscal Officer

