

## VILLAGE OF CASTALIA

### MEETING MINUTES

**April 11, 2023**

The Council of the Village of Castalia met in Regular Session on April 11, 2023 at 7:00 p.m. in the Village Hall at 126 Main Street, Castalia, Ohio. The meeting was called to order followed by Roll Call with the following in attendance: President Jim Johnson, Barb Weyer, Jake Smith, Si Nicholson, Georgia Artrip, Council Attorney Randy Strickler, and Fiscal Officer Kathy Niehm.

**Mrs. Artrip made a motion to Amend the April 11, 2023 Agenda for the Selection of Mayor and President Pro Tem. Mr. Smith seconded the motion. Roll Call: Yeas, Unanimous.**

**Mrs. Artrip made a motion to accept the Retirement of Kevin Nemitz as of March 30, 2023. Mr. Smith seconded the motion. Roll Call: Yeas, Unanimous.**

**Mrs. Artrip made a motion to Recognize James Johnson as Mayor of the Village of Castalia, Effective March 30, 2023. (Upon the retirement of Kevin Nemitz as Mayor on March 30, 2023 Mr. Johnson automatically became Mayor of the Village of Castalia). Mr. Smith seconded the motion. Roll Call: Mrs. Artrip, yes; Mrs. Weyer, yes; Mr. Smith, yes; Mr. Nicholson, yes. Motion Carried.**

**Mrs. Artrip swore in Mr. Johnson as Mayor of the Village of Castalia, effective March 30, 2023.**

**Mr. Smith made a motion to Appoint Barbara Weyer as President Pro Tem of the Village of Castalia, Effective April 11, 2023. Mrs. Artrip seconded the motion. Roll Call: Mr. Smith, yes; Mrs. Artrip, yes; Mr. Nicholson, yes.**

**Mrs. Artrip swore in Mrs. Weyer as President Pro Tem, effective April 11, 2023.**

Mayor Johnson stated there is a vacant seat on Council and will need to be filled by 45 days from April 11, 2023. Mayor Johnson stated all members of Council need to be in attendance or there will not be a quorum.

**Mrs. Artrip made a motion to Approve the Minutes of March 14, 2023. Mrs. Weyer seconded the motion. Roll Call: Mrs. Artrip, yes; Mrs. Weyer yes; Mr. Smith, Abstain; Mr. Nicholson, yes. Motion Carried.**

**Mrs. Artrip made a Motion to Approve the March 28, 2023 Minutes. Mr. Nicholson seconded the motion. Roll Call: Yeas, Unanimous.**

**Mr. Smith made a motion to approve the Finance Report, Dated April 4, 2023. Mrs. Artrip seconded the motion. Roll Call: Yeas, Unanimous.**

**Mrs. Weyer made a motion to Approve the Pay Warrants, Dated April 2, 2023 to April 4, 2023. Mr. Nicholson seconded the motion. Roll Call: Mrs. Weyer, yes; Mr. Nicholson, yes; Mr. Smith, yes; Mrs. Artrip, yes. Motion Carried.**

**Mrs. Artrip made a motion to Approve the Receipts, Dated March 29, 2023 to April 4, 2023. Mr. Smith seconded the motion. Roll Call: Yeas, Unanimous.**

Mayor Johnson introduced Mr. Ray Thom of Thom Concrete. Mr. Thom made a presentation to Council regarding the steps on Main Street, located across from Village Hall. Mr. Thom's quote was \$20,962.00 for the project. Council had a discussion and Zoning Inspector Tom Johnson stated as Fire Chief and Zoning Inspector his concern with the steps and parking in that area he sees people walking behind vehicles into the drive lane and he has seen many pedestrians fall from the steps. Council members asked Mr. Thom for a new estimate that would include steps the whole length of the businesses. Council also stated they will need clarification of Mr. Hula's estimate on the full-length steps.

Mr. Tom Johnson stated he has sent Mr. Lowry notices for 711 Main Street as there is a lot of debris on the property. Mr. Johnson stated Mr. Lowry has 30 days to fix the issue and after 90 days the matter will be sent to court. Mr. Johnson stated he spoke with the owner of the vehicles that are currently parked across the street from the Castalia Market that the vehicles need to be removed.

Ms. Niehm stated she has received numerous emails from Restore Pro stating they have never received payment (over 90 days) from the insurance company for work they completed at the historical society building. The insurance company stated they were waiting for a form that previous Mayor Nemitz was to send to them. Ms. Niehm stated she also signed the form and Mr. Nemitz stated he would have his wife send the form. Mayor Johnson stated he would email the form tomorrow to the insurance company.

**Mrs. Artrip made a motion for the Fiscal Officer to Issue a Payment to Restore Pro. Mrs. Weyer seconded the motion. Roll Call: Yeas, Unanimous.** Ms. Niehm will issue and payment and Mrs. Weyer stated she will drop the payment off to Restore Pro.

Mr. Johnson gave an update on the Lester and Adams Streets update. Mr. Johnson had a meeting with the engineer firm and the project will be advertised on April 19<sup>th</sup> and 26<sup>th</sup> in the Sandusky Register. The estimated costs for upcoming projects are \$261,000 for Adams and Lester and \$69,000 for Walnut and Oak.

There was a discussion on an OPWC project with Margaretta Township regarding Bardwell Street. If the Township and Village jointly do the project they will receive more points for the project. Mr. Johnson stated he would like to see Lucas Street finished as well.

Council attorney, Randy Strickler stated he has not received any new information regarding the Castalia Area Historical Building.

Mr. Johnson stated he contacted the Erie County Engineer's office regarding drainage issues in the Village and left a message for the engineer to call back.

Mr. Smith stated regarding the compensation of public officials that it is necessary for Council members to be present for the 2 meetings per month or they will not receive pay for that meeting. (Presently Council is paid the first of the month). Mr. Strickler stated he will work on a resolution for the first meeting in May.

Mr. Johnson stated he will do his best as Mayor. Mr. Johnson also stated Mr. Gysan will pick up bagged and bundled yard waste on the first and third Monday's on the month. Mr. Johnson stated Paul Fox has been contacted for the cleaning of the North Washington storm sewers. Mr. Johnson thanked the Lions Club for a job well done on the signs that were repainted at the entrances to the Village.

**Mr. Smith made a motion to Approve Purchasing Signs and Posts as Follows: 4 -No Thru Trucks \$220.00, 4- 10 x 2 x 2 Posts \$240.80, 4 -2 ¼" x 3' Anchor Post \$146.60 plus 4 hours of labor for 2 workers \$120.00 for a Total of \$737.40. Mr. Nicholson seconded the motion. Roll Call: Yeas, Unanimous.**

Mrs. Weyer stated Mr. Grahl needs a copy of the property agreement resolution for the title company.

**Mrs. Artrip made a motion to have an Estimate from Perry Pro Tech for a Printer/Scanner/fax Machine for the Fiscal Officer's Office. Mr. Nicholson seconded the motion. Roll Call: Yeas, Unanimous.** Mrs. Weyer will call Perry Pro Tech and set up an appointment.


Mrs. Weyer stated she distributed the newsletter. Council thanked Mrs. Weyer for doing a great job on the newsletter. Mrs. Weyer stated the next Planning Commission meeting will be April 19, 2023 at 5:00 p.m.

Mr. Smith stated the personnel should be updated on the Village website. Council members will get new email addresses. Mr. Smith asked about street sweeping and street cleaning. Mr. Nicholson will contact Perkins Township.

Mrs. Artrip asked when Barden Street would be fixed. Mr. Johnson stated the blacktop businesses open this Monday.

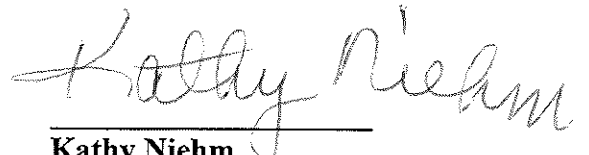
Mr. David Myers asked about the sale of the Castalia Area Historical Society.

**With no further business, Mr. Nicholson made a Motion to adjourn. Mrs. Artrip seconded the motion. Roll Call: Yeas, Unanimous. The meeting was adjourned at 8:55 p.m.**

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**James Johnson**  
**Mayor**

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**Kathy Niehm**  
**Fiscal Officer**